

Order Form for Duplicate Diploma

Name: \_\_\_\_\_  
(Please print as indicated on TCU academic records)

Degree Awarded: \_\_\_\_\_

Date of Degree: \_\_\_\_\_

Latin Honors: \_\_\_\_\_

Date of Birth: \_\_\_\_\_

SS/TCU id: \_\_\_\_\_

Address for Mailing Diploma: (note it will be mailed certified. Someone will have to sign for it)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Paid            Yes   No

Credit Card Number \_\_\_\_\_

Expiration Date \_\_\_\_\_

Visa, Mastercard, American Express, Discover (please circle)

Telephone Number: \_\_\_\_\_

Date Requested & Ordered: \_\_\_\_\_

Date Mailed: \_\_\_\_\_

NOTE: The cost of a replacement diploma is \$50. The format and design of this diploma will be the one that is used at the present. A disclaimer of "reprint of original" will be printed in the lower left corner of the diploma.

**\*\* A DUPLICATE DIPLOMA CAN ONLY BE ORDERED BY THE DEGREE RECIPIENT.**

Please send to:  
Kristi Harrison  
TCU Box 297004  
Fort Worth, TX 76129  
Scan & Email: k.harrison@tcu.edu  
Phone: 817-257-5090, Fax 817-257-6400