How to Swap a Class

Swapping a Class

1. Log into my.tcu.edu.

2. The student homepage will appear:

   ![Student Homepage]

3. Scroll down to Swap Classes

   ![Swap Classes]

4. Choose the Term:

   ![Select Term]
5. Choose the course from your schedule you want to Swap:

6. Choose the class you want to swap out by either:
   A. Clicking Class Search and choosing from available options:

   OR

   B. Enter the Class Number (if you already have it)

7. Click Next:

8. Click Finish Swapping:
FAQ’s

1. Enrollment appointments are time and date specific
2. You can load your shopping cart ahead of time. Then, when it is your time to start enrolling, you can go in and select the classes and finish enrolling.
3. Class search can be viewed from your student center page (where you can add classes to your shopping cart, OR you can view from classes.tcu.edu. Please note: classes.tcu.edu is READ only. You cannot add to your shopping cart from there.
4. To view any holds on your account, or to do items:
   - Log into my.tcu.edu
   - Click on Tasks from the Student Homepage:

   ![Student Homepage Diagram]

   The Academic Requirements report is not available.

   Manage Classes  Profile  Tasks

   No current tasks